Below the information how to ask for the refundation.

Refundation

If you will not get a visa the person who has paid can get a refund. In this case the person who has paid should send a formal letter to the Director of the School of Polish for Foreign Students at the University of Łódź.

The person who has paid should write that he/she paid the tuition fee and the applicant did not get a visa, and therefore he/she asks for a refund. He/she has to also place information about his/her bank account that we should send the money back (name and address of the bank, bank account number, Swift and Iban code).

I would like to emphasize that this letter must be sent by post to Poland. Moreover, your signature on the letter has to be confirmed as an authentic by the Polish Embassy or a notary public. Please note that we must have this confirmation in written. A message sent by e-mail or a telephone conversation is not a sufficient document. Please send a letter to the following address:


Two documents: the original letter from the person who paid and the confirmation from the Embassy are necessary to start the refundation procedure.

The procedure is on our website: www.sjpdc.uni.lodz.pl

The organization the current and the next academic year will be adapt to the changing situation epidemiological.

Please remember that without these two documents the refundation will be not possible (!!!).